

**Town of Garfield**  
**TOWN COUNCIL**  
**REGULAR COUNCIL MEETING**  
**September 8, 2021 - 7:00 PM**  
**405 W California**  
**Public Phone in Option: 1-567-231-4712 PIN: 489 095 337#**

**CALL TO ORDER:** Mayor Pfaff called the meeting to order at 7:00 pm.

**ROLL CALL:** Mayor Pfaff, Council Members: Neal Leon, Jesse Parkins, Mike Olsen, and Cande Hasenoehrl. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark  
Absent: Tom Tevlin

**INTRODUCTION OF GUEST:** Abel and Theresa Rushing

**APPROVAL OF MEETING MINUTES:**

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting August 25, 2021. Jesse Parkins **seconded the motion and the motion carried unanimously.**

**POLICE REPORT:** Marshal Handley

Marshal Handley said he has been able to close out a couple of large cases that he was working. There has been a neighborhood dispute and he has spoken to the neighbors, and it seems to be going in a better direction. The police office is testing out a new phone system. The system allows texts to be sent directly to Marshal Handley. He currently has a fake number attached to it so that it can be thoroughly tested before making a commitment. Marshal Handley is dealing with a cat issue. Councilmember Jesse Parkins asked for an update on the shop break-in and Marshal Handley said he sent an email with the updates in it.

**PUBLIC WORKS REPORT:** Shon Clark

**Water**

Shon said they are still dealing with the water tank issue and hope to have it repaired before too long. They are still waiting on fittings for the water installation at the RV Park.

**Sewer**

Sewer lines have been laid to the RV park.

**Garbage**

**Streets/Parks**

Mayor Pfaff said they have received a bid to put in a voltage regulator at the water tank in the amount of \$3,700. A guy from the Pullman water system came and looked at the system and was unable to determine what was needed so they had to call ELS to

diagnosis the issue and provide the bid. Cande asked when they could have the system in, and Shon thought if he was in contact with the company that maybe Thursday or Friday they could get the town scheduled. Cande Hasenoehrl **MOVED** to approve the bid in the amount of \$3,700 to repair the water tank components. Neal Leon seconded the motion and the motion carried unanimously.

Mayor Pfaff said that Century West has provided a bid for \$4,300 to source and manage the bidding/granting process for the water meter replacement project. Because these are going to be replaced with Covid infrastructure funds, the process should be executed precisely so there is no chance the town would be on the hook for the funds. Steve will also source the software that will integrate with our current governmental accounting software. Cande wonders if anyone from Public Works department has visited Endicott to see how their system is working? Cande Hasenoehrl **MOVED** to approve the bid put forth by Century West to manage the Covid CLFR funds to be spent on the meter replacement project. Mike Olsen seconded the motion and the motion carried unanimously.

#### **NEW BUSINESS:**

The governor has said the utility delinquency moratorium is expiring at the end of September and that agencies need to do what is possible to help customers pay off their outstanding bills. Avista will be giving a 6-month payment plan to past due customers to get caught up. Starting in October, if the town gave past due accounts a payment option over the next 8 months, that would take them to May before the bills start to accumulate water consumption charges. Currently there are a couple bills past due more than \$1,000 and a few in the \$800 range. Customers can contact Community Action and receive assistance. There are a couple of accounts that have been provided these details but have failed to contact them. Jesse Parkins asked how past due customers have been notified about contacting Community Action for assistance and Mayor Pfaff said they have received flyers with details, it is posted around town and was also detailed on Facebook. The payment plan with the town will be the amount outstanding divided by the number of months agreed to by council. Cande Hasenoehrl **MOVED** to allow past due accounts to have their outstanding balances divided by 7 months and added to their monthly bills to bring their accounts current again. Mike Olsen seconded the motion and the motion carried unanimously.

Mayor Pfaff said there is a form to request for waiver from participation in any 2022 election local voter pamphlets. Mayor Pfaff asked if the council agreed to not sharing in the expense of the voter pamphlet due to a financial hardship, then they needed to sign the form and Cody will send back to the county to opt out of future voter pamphlets in 2022.

#### **FINANCIAL:** Approval of checks

Cande Hasenoehrl **MOVED** to approve payment of bills. Jesse Parkins **seconded the motion and the motion carried unanimously.**

Payroll: Checks 14882-14889 Plus EFT AWC & DRS	Total =\$13,212.45
Payroll: EFT ESD	Total =\$11.18
Claims: Checks 14890-14906	Total =\$15,305.64

^Total Claims and Payroll: \$28,529.27

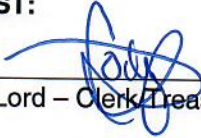
**ADJOURN:**

Cande Hasenoehrl **MOVED** to adjourn the meeting. Jesse Parkin **seconded the motion and the motion carried unanimously**. The council meeting was adjourned at 7:19 pm.



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Jarrod Pfaff – Mayor

**ATTEST:**



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Cody Lord – Clerk/Treasurer