

Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING
June 9, 2021 - 7:00 PM
405 W California
Public Phone in Option: 1-929-277-6740 PIN: 302 834 559#

CALL TO ORDER: Mayor Pfaff called the meeting to order at 7:00 pm.

ROLL CALL: Mayor Pfaff, Council Members: Neal Leon, Jesse Parkins, Mike Olsen and Cande Hasenoehrl. Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark, Marshal's Office: Joe Handley Absent: Tom Tevlin

INTRODUCTION OF GUEST: Connie Schaut, Marti Masten, Anthony Lowley, and Eugene Kobzar

Marti Masten mentioned there is a picnic table in the park that is getting old and splintery and wonders if it could be repaired or replaced. Mayor Pfaff said he heard a rooster crowing up by Eugene Kobzar's house and said that if it belongs to Eugene, it needs to go. There is to be no roosters in town limits.

APPROVAL OF MEETING MINUTES:

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting May 26, 2021. Jesse Parkins **seconded the motion and the motion carried unanimously.**

POLICE REPORT: Marshal Handley

Marshal Handley said there is some suicide training coming soon that is open to the public and will be held at Marti's church. It is a class to help recognize certain mental health issues and help people to better understand how to deal with people having these issues.

Roger has been given a \$250 ticket and his RV has been moved inside the building. It should be known that the moment that RV leaves the building, it will be towed. Cande congratulated Marshal Handley on becoming a paramedic.

PUBLIC WORKS REPORT: Shon Clark

Water

Everything operating as normal.

Sewer

Everything operating as normal.

Garbage

Everything operating as normal.

Streets/Parks

The parking lines and stop lines at the intersections have been painted. Also, the basketball court has been stripped. There is some fiber optic work happening within town limits so there are quite a few contractor vehicles that will be running around.

Cande asked when the fiber optic will be up and running and Mayor Pfaff said it depends on the installation, currently they are running into some rock issues.

FIRE DEPARTMENT:

Cande said there will be a fire board meeting set for the 21st of the month to do inventory and go over the 1-3-5-year plan. A discussion has been occurring with Steve Nelson with Century West Engineering about the need for a new fire station. This discussion will also help determine what may be needed in a future levy for the fire department. Some fire station placement options around town were discussed. Some options are better than others due to proximity and access.

OLD BUSINESS:

Cande said she would like to talk about the street painting project that had just been completed. She believes that it was something that desperately needed but wonders why it wasn't discussed in a meeting first. Mayor Pfaff said the project was included in the budget that was already approved so discussion wasn't needed. Cande said it seemed to happen very quickly so that is where her concern is. Shon explained there were three bids with one of them much lower than the other two and the scheduling was such they could fit the town in immediately so he went ahead and scheduled it.

Bids for street oiling are up from \$.07 a square foot to \$.09 a square foot. There are two different routes now for oiling on odd and even years. They come to about the same surface area so on the odd year the total to oil is approximately \$6,500. There are two different solutions they are offering to apply. One is a calcium chloride product and one is a Mag Chloride. Neal Leon said that he doesn't think that calcium chloride would be a good option for this year. Jesse Parkins said the goal of the product is to get enough on that eventually the maintenance of the road is minimized and not as much grading needs to happen. Shon suggests using Tak Petroleum since they have done a nice job in the past. Cande Hasenoehrl **MOVED** to approve hiring Tak Petroleum at \$.09 square foot to lay oil on the odd year gravel roads. Neal Leon **seconded the motion and the motion carried unanimously**. Cande questioned Spokane Street West of 8th street saying that in years past they have said they were going to repair it. She wonders when this will happen? The road will eventually qualify for grants since grindings have been placed on it but that would need to be done with a TIB road grant. The mayor and Cody will check into the status of TIB for this year.

Mayor Pfaff said Shon and Monty laid out the RV park and several RVs were brought in to check the flow of the layout. Everything fit and nothing was problematic. Next, they will be working with some local contractors to come in and level the lot. Neal asked why the town employees can't do this, possibly it would help to save money. Mayor Pfaff said they budgeted \$30,000 for the RV park and this was to be part of the cost. Mayor Pfaff encouraged getting bids to see what they come in at. Shon would need a dozer and grader to do it and he is not that familiar with that type of equipment. The town will be doing the water, sewer and conduit in the park to save money. Shon said he wasn't confident in doing this kind of work and knows a contractor can do a better and quicker job of it. Cande and Neal both expressed interest in knowing more about these projects before they are started and Mayor Pfaff said there is no need to check with them on each project as they arise. Shon will continue to plan for the slope and elevation of the lot and Mayor Pfaff is hoping if contractors are available, that the RV park could be open

by the end of fall this year. Mike Olsen said he toured the RV park and thought it looked like a nice layout.

NEW BUSINESS:

There is a contractor working on the webpage redesign for a cost of \$1,500. Hopefully a working template will be up and running by the end of this month. In addition to having a new webpage, it would be nice to also have the code book codified and available to the public, online. Two bids for this process have been sent out. Muni-code's bid is quite expensive at about \$8,900 with and monthly charge for hosting.

Code publishing is a local Seattle company that has a cleaner and simpler code and layout to maneuver, and the cost is much more economical at \$1,125 to convert the code book and \$950 in estimated editorial rate to make everything consistent. There will be a cost of \$75 to \$100 for every ordinance in the future to keep everything updated. Mike asked if examples have been looked at on other websites and Mayor Pfaff said he had visited both Uniontown and Palouse's website and they both work very well it's just that Code Publishing is quite a bit cheaper. Cande Hasenoehrl **MOVED** to approve the Code Publishing bid for codifying and on line publishing the town's code book. Mike Olsen **seconded the motion and the motion carried unanimously.**

FINANCIAL: Approval of checks

Mike Olsen **MOVED** to approve payment of bills. Neal Leon **seconded the motion and the motion carried unanimously.**

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| Claims: EFT Emp. Security Dept. | Total =22.30 |
| Payroll: Checks 14768-14773 PLUS EFT AWC & DOR | Total =\$13,276.59 |
| Claims: Checks 14774-14790 | Total =\$23,006.96 |

Total of Payroll & Claims =\$36,305.85

EXECUTIVE SESSION:

- RCW 42.30.110 (c) to consider real estate lease or sale

Cande Hasenoehrl **MOVED** to enter into executive session to consider a sale or lease pertaining town property. Executive session will start at 7:42 for approximately 20 minutes ending at 8:02 pm. At the end of executive session, the meeting will re-enter regular session. Neal Leon seconded the motion and the motion carried.

Discussion was had concerning the restaurant space and a potential future tenant.

Cande Hasenoehrl **MOVED** to enter back into regular session at 7:55. Neal Leon **seconded the motion and the motion carried unanimously.**

Mayor Pfaff said the town may fill out a form to claim financial hardship and opt out of having to submit a "for" or "against" statement for the 2021 General Election voter pamphlet. Council thought this would be a good idea to complete and submit the form.

The ARPA Covid relief money form is starting to circulate and the Town of Garfield is eligible for an estimated \$170,000 in Federal Covid relief money that can be used on water and sewer infrastructure. \$85,000 of those funds will be available in 2021 and \$85,000 will be available in 2022. One thought is the town could opt out of the grant/loan program to purchase the ultrasonic radio read water meters and just make the purchase with this money. There are other projects within the water and sewer department that would also qualify if the money is taken. Mayor Pfaff asked the council if they think the money should be applied for? Council agreed that the money should be applied for. Cande Hasenoehrl **MOVED** to approve taking the ARPA Covid Relief Funds to apply towards applicable water and sewer infrastructure projects. Mike Olsen **seconded the motion and the motion carried unanimously.**

ADJOURN:

Cande Hasenoehrl **MOVED** to adjourn the meeting. Neal Leon seconded the motion and the motion carried unanimously. The council meeting was adjourned at 8:05 pm.


Jarrod Pfaff – Mayor

ATTEST:


Cody Lord – Clerk/Treasurer