

**Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING**

January 27th, 2021 - 7:00 PM

405 W California

Public Phone in Option: 1-401-217-2621 PIN: 268 971 947#

CALL TO ORDER: Mayor Pfaff called the meeting to order at 7:00 pm.

ROLL CALL: Mayor Pfaff, Council Members: Neal Leon, Jesse Parkins, and Cande Hasenoehrl, Staff: Clerk/Treasurer: Cody Lord, Public Works: Shon Clark and Mark Phillips, Marshal's Office: Joe Handley

INTRODUCTION OF GUEST:

Guest Connie Schaut asked about the website and its updates. Mayor Pfaff explained some technical issues have occurred in the past that are creating issues updating minutes, ordinances, and resolutions. Connie asked if she could request a change to the website, instead of it reading convenience store, change it to a grocery/variety store. Cande Hasenoehrl said they had discussed finding a college student that was looking for a project that may be interested in updating the website as a project. Mayor Pfaff asked that Cody touch base with Palouse and see who they are using to make updates to their site.

APPROVAL OF MEETING MINUTES:

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting January 13th, 2021. Neal Leon **seconded the motion and the motion carried unanimously.**

POLICE REPORT:

Marshal Handley said the last couple weeks have been quiet with only four calls. He provided the council with his 2020 Annual Report, there are some copies in town hall if the public is interested. The report covers things such as: amount of calls that Marshal Handley has been responsible for in comparison to the calls the Garfield-Palouse PD responded to. It provides the town with some crime statistics, including crimes against property or burglary and driving offenses. The report also lists the equipment that was purchased for the department in the last year and details there have been approximately 10,500 miles put on the police cruiser. Also listed are the trainings that Marshal Handley completed. Council member Jesse Parkins remarked how amazing it is that things have jumped up so drastically and asked if he was reading it right that no traffic violations were written between 2018 to 2020. Marshal Handley said he did a public record request to see how many tickets were written by the Garfield-Palouse PD and in fact they issued none.

PUBLIC WORKS REPORT: Shon Clark for Public Works

Water

Liquivision was out to repair the water tank, they were not fully successful, there is still a little leak. A guy dove into the tank and repaired the holes with silicone. The tank used to have a large squirt but now it just barely drips. Jesse wondered if the hole was at the bottom of the tank and Shon said it is about 9 to 10 feet off the floor. Mayor Pfaff asked if we are going to have to call them back to have them complete the job. Shon is hoping that the pressure will cause the silicon to push into the holes and cause the holes to plug better. Mayor Pfaff suggested waiting a couple of weeks and see if the leak lessens and if not call them to have them back out to complete the repair.

Sewer

Some I&I investigative work has been completed and a meeting was attended today with Engineer, Steve Nelson.

Garbage

Everything is operating as normal.

Streets

Everything operating as normal.

Some office and bathroom remodeling are occurring at town hall. The scrape metal pile has been knocked down.

OLD BUSINESS:

The town has received a letter of intent for the open council position #3. Mike Olsen was the only candidate that submitted their letter of interest. Mayor Pfaff said he felt Mike did a good job on the GPAC board and he always treated issues in a fair manner. Mike said he tends to be an even keel person who will listen to the issues and try to come up with solutions that help all concerned parties. He has worked on the Methodist Church board and the GPAC board and worked many years for Safeway in customer service. He feels town council would be a good way to give back to the community in which he has lived for 13 years. Cande Hasenoehrl **MOVED** to appoint Mike Olsen to Town Council Position #3. Jesse Parkins **seconded the motion and the motion carried unanimously.**

NEW BUSINESS:

- **Resolution 2021-01 Policy for Receiving and Receipting Payments**

Mayor Pfaff said after reviewing the cash handling policy, it was determined that a new policy was needed to update some items that have changed. It spells out items such as: if a certain amount of money is received in a day, over a certain threshold will require a deposit to be conducted. Also, all deposits made will require two signatures, the mayor's, and the clerk/treasurer's signatures. Monthly reconciliations need to be signed off by the appropriate council members from the finance committee. Cande Hasenoehrl said she looked over the policy and felt it accommodated what the auditors wanted for greater accountability. Cande Hasenoehrl **MOVED** to approve Resolution 2020-01, detailing the policy for receiving and receipting money at town hall. Neal Leon **seconded the motion and the motion carried unanimously.**

- **Resolution 2021-02 Amending the 2021 Water Rate (Corrections Only)**

Mayor Pfaff explained there was a couple typos in the last water rate schedule (Resolution 2020-19). No changes were made to the last resolution, other than

correcting the \$1.06 per thousand gallons for the school and cemetery to \$1.13 per thousand gallons to reflect the 6% biennium rate increase. Also, for home with two or more units, the base rate for the second unit was changed from \$15.06 to \$15.97 to reflect the 6% biennium increase. Cande Hasenoehrl **MOVED** to approve Resolution 2021-02 correcting the rates to reflect the biennium rate increase. Jesse Parkins **seconded the motion and the motion carried unanimously.**

Mayor Pfaff said there seems to be a growing cat issue in town. He would like to send the current animal ordinance over to the town attorney for review and to add cats to the language within that ordinance. Cande said Alice on Main Street was having issues with cats and the animal protection came in to help. Marshal Handley said that litter was removed, they will be spayed or neutered and returned. The ordinance should be revised to say any domesticated animals so it will cover other things such as cats, rabbits, and ferrets.

FINANCIAL: Approval of checks

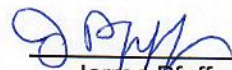
Neal Leon **MOVED** to approve payment of bills. Jesse Parkins **seconded the motion and the motion carried unanimously.**

Payroll: Checks 14606-14609 Plus EFTPS	Total = \$11,672.41
Claims: Checks 14610 QTRLY ESD, DOR, L&I	Total = \$9,471.30
Payroll: Checks 14611-14620	Total = \$4,637.71

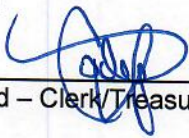
Total of Payroll & Claims = \$25,781.42

ADJOURN:

Cande Hasenoehrl **MOVED** to adjourn the meeting. Jesse Parkins seconded the motion and the motion carried unanimously. The council meeting was adjourned at 7:20 pm.


Jarrod Pfaff – Mayor

ATTEST:


Cody Lord – Clerk/Treasurer