

**Town of Garfield**  
**TOWN COUNCIL**  
**REGULAR COUNCIL MEETING**  
**January 8, 2020 - 7:00 PM**  
**Town Hall**  
**405 W California**

**CALL TO ORDER:** Mayor Pfaff called the meeting to order at 7:00 pm.

**ROLL CALL:** Mayor Pfaff, Neal Leon, Josh Kelnhofer, Terri Linderman, Cande Hasenoehrl and Tom Tevlin Staff: Cody Lord – Clerk/Treasurer, Public Works – Shon Clark and Mark Phillips

**INTRODUCTION OF GUEST:** No Guests

Mayor Pfaff introduced and welcomed the new council members, Terri Linderman in council position # 3 and Josh Kelnhofer in council position # 2.

**APPROVAL OF MEETING MINUTES:** December 18th, 2019 Public Hearing and Regular Council Meeting. Cande Hasenoehrl **MOVED** to approve the minutes of the Public Hearing and Regular Council Meeting on December 18th, 2019. Neal Leon seconded the motion and the motion carried unanimously.

**POLICE REPORT:** Chief Jerry Neumann and Terry Snead present

Chief Neumann said the department has been busy over the break. There was a warrant arrest and the officer was assaulted, the person will be having their first hearing on Feb. 7<sup>th</sup>. Kimberling has relocated to Pullman and has requested one civil standby at his mother's house here in Garfield. Johnson is back in rehab for a 30 to 60 day stint and when he is out, next time there will be an even longer probationary period.

Chief Neumann said they have one good candidate for their open police position. They are unable to move forward with any candidates until the new contract is in place. Mayor Pfaff said he will have to get ahold of Palouse Mayor Chris Cook to see how the contract progress is coming. Cande asked if there was any changes to the most recent draft of the police contract and Mayor Pfaff said there were some. Chief Neumann asked if he could get a copy of the most recent draft and Mayor Pfaff requested that Cody send the draft to Kyle in Palouse to distribute. Chief Neumann said the candidate is from Texas, then went to Benton County and then WSU and said it appears as if he is a candidate that would be engaged in the community.

**PUBLIC WORKS REPORT:**

Most of the past couple weeks have been preoccupied with snow removal.

**Water**

Everything operating fine.

**Sewer**

The rebuilt pump is in place and everything is operating fine.

**Garbage**

Everything is operating fine.

**Streets**

Lots of snow removal.

**Park**

Shon and Mark have been able to demo one trailer and load into dumpsters and it seems to be going smooth. Cande asked about the trailer at the top of the hill with the van parked in front, Chief Neumann said that van has been cleared to tow. There is a person who has expressed interest in getting the 5<sup>th</sup> wheel off the property and Shon wondered what the process is to allow this to happen. The town now owns that 5<sup>th</sup> wheel so a sealed bid process would need to be initiated and the person could bid to purchase it. Mayor Pfaff will get the details of the bid to Cody and the title. It is taking about 2 dumpsters per trailer and the town is waiting to see the first bill to know exactly what the rate is for disposing through this method.

Shon and Mark are sorting out all the different types of materials; metal, garbage and timbers. One trailer had a large amount of trash on the inside. Cande asked if the Department of Commerce has gotten back to them about the last remaining trailer and Mayor Pfaff said yes, the \$7,500 to move the trailer was granted. If the trailer can make it to Albion by April, they will take it. The town will work to get some more official bids to see if the move can be completed.

**Fire Report:**

The fire department has been working with a grant writer to try and get a grant written for a new truck. Cande explained that FEMA issues grants for new trucks and the department would like to get funding for a used truck. The funding is based on the number of runs they complete during a year and the level of training within the department. At this time the department feels it may not be worth spending time to write the grant based on those variables. Other options are being sought.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Mayor Pfaff needs to designate new committee members for 2020. Tom Tevlin, Terri Linderman and Cande Hasenoehrl will be part of the fire committee and be required to attend their meetings the second Wednesday of the month at 6:00 pm, before Town Hall's meeting. Neal Leon and Josh Kelnhofer will be part of the finance committee. Mayor Pro Tem must be someone that is in town most of the time so Tom Tevlin will be Mayor Pro Tem. New signature cards will have to be signed at the bank.

A one-ton truck is sought for the public works department. In prior meetings, a purchase price of \$12,000 to \$18,000 was discussed. A special market condition will need to be created so that they can start looking at local auctions to see what is available. The funds to purchase can come from several funds since the truck will be used for various projects around town. Mayor Pfaff said he would prefer to keep the purchase price under \$20,000. Shon explains it would be ideal if the truck was outfitted to carry the tools they frequently use and be a mechanically sound vehicle in order to make trips to Spokane for supplies.

Cande questions how much it would cost to add a plow to the front of the truck for snow season and it is estimated to be about \$5,000 to \$6,000. Likely the truck purchase and use will happen after this snow season is completed. Shon thinks it would be wonderful if they could also add equipment to sand from this vehicle. Neal and Cande both agree that the maximum amount to spend on a used truck should be \$20,000. Shon said he has been looking around and couldn't anything that was suitable at the \$15,000 purchase price. Josh Kelnhofer added it would be nice if the vehicle was old enough that it didn't require DEF. Mayor Pfaff confirmed that council is alright looking for a vehicle up to \$20,000 without a blade attached and the approval was unanimous. Mayor Pfaff said they will get together the details of the special market condition to create the resolution.

Cande questioned why snow was being piled at 2<sup>nd</sup> and California Street and left there, it creates an obstacle for drivers to see around. Shon explains he was unaware that this was an issue but now that he knows about it they can be move diligent about getting that pile off the street first. Neal also asked why the Christian Church plows their snow to the street, they should be removing it themselves, Larry Hunt is the person in charge of plowing the parking lot at this time.

**FINANCIAL:** Approval of checks – Neal Leon **MOVED** to approve payment of bills. Tom Tevlin seconded the motion and the motion carried unanimously.

Payroll: Checks 14076-14078 Plus EFTPS	Total = \$8,046.09
Payroll: Checks 14079-14086 Plus EFT DOR	Total = \$9,596.85
Claims: Checks 14087-14099 13 <sup>th</sup> Month Transactions	Total = \$12,824.81
Claims: Checks 14100-14104	Total = \$7,706.60

Total of Payroll & Claims = \$38,174.35

**ADJOURN:** Tom Tevlin **MOVED** to adjourn the meeting. Neal Leon seconded, and the motion carried unanimously. The council meeting was adjourned at 7:33 pm.

  
Jarrod Pfaff – Mayor

ATTEST:

  
Cody Lord – Clerk/Treasurer