

Town of Garfield
TOWN COUNCIL
REGULAR COUNCIL MEETING
February 12, 2020 - 7:00 PM
Town Hall
405 W California

CALL TO ORDER: Mayor Pfaff called the meeting to order at 6:59 pm.

ROLL CALL: Mayor Pfaff, Neal Leon, Josh Kelnhofer, Terri Linderman, Cande Hasenoehrl and Tom Tevlin Staff: Cody Lord – Clerk/Treasurer, Public Works: Shon Clark / Mark Phillips Absent:

INTRODUCTION OF GUEST: Martin Mader, Anthony Lowley

APPROVAL OF MEETING MINUTES:

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting on January 22nd, 2020. Neal Leon seconded the motion and the motion carried unanimously.

POLICE REPORT: Chief Jerry Neumann and Officer Joel Anderson present.

Chief Neumann provided a list of the 21 calls of service in the last two weeks. They ranged from animal issues to child abuse, drug calls and two arrests. There were 16 hours of overtime in the last month. Chief Neumann said he has a copy of the letter to Palouse council, dated February 10th, 2020 to extend the expiring contract and the request to extend police coverage through March. Chief Neumann stated the Palouse Police Department is no longer seeking a third candidate and said the department will not provide coverage to Garfield until the end of March at the current rate as the overtime hours are grossly underestimated. Chief Neumann asked the council and mayor if they were negotiating a new police contract with someone else. Mayor Pfaff explained they were on track to have a contract completed with Palouse by the end of March if that is what they elect to do, but that would be a conversation for Garfield council and Palouse council.

Chief Neumann expressed concern about someone having contact with Chief McNannay in Colfax about the potential Palouse officer candidate and asked under what authority this person had to discuss the candidate with the Chief of Police in Colfax. Mayor Pfaff said he had used an outside officer and was seeking his advice concerning the candidate. Chief Neumann said any questions about the candidate need to come back to him through the department and not to citizens.

Chief Neumann asked if there were any questions from the council and Neal Leon asked what shifts the department are currently working, is the department working 10- or 8-hour shifts and the Chief replied they are doing both. Neal stated shouldn't there be an early morning shift and then an afternoon shift so there is more coverage throughout the day and less call out times required. Chief Neumann said essentially,

they are always on call. Terri Linderman asked if the council could also receive the call logs for the department? Chief Neumann said he would provide one copy to Cody and he could make copies for the requesting members. Candi Hasenoehrl and Terri expressed concern about a call out and how it was handled. Chief Neumann asked how council was getting their information and Candi and Terri both confirmed all they had to do to access the information was go to the Sheriff's website.

Chief Neumann explained that if there was a concern about a dispatch and how it was handled, it should have come back to him at the department and that no one brought this to his attention. Officer Anderson said he wasn't in town when the dispatch happened and then dispatch didn't call Officer Snead and they should have then tried Chief Neumann. Possibly the call was unincorporated Garfield in which case the Garfield/Palouse police department wouldn't get the dispatch. Chief Neumann said come the end of February he didn't think the Garfield/Palouse PD would be able to service Garfield any longer. He expressed two weeks ago the importance of getting a third officer hired on so policing service could remain in place and expressed if Garfield was looking for someone else they should proceed with that because as the head of his department he doesn't feel they can continue to service Garfield and the current contract was expiring Feb. 27th. Mayor Pfaff explained that the decision whether to continue police service into March will be decided between the two town councils, not by the police department.

PUBLIC WORKS REPORT: Shon Clark and Mark Phillips present.

Water

The trailer court water leak has been fixed it and turned back on. The water system will require a sanitary survey this year.

Sewer

There was a meeting with Andy O'Neil from DOE to discuss some technical solutions for the sewer plant.

There was a sewer backup at the 600 block of Main Street. Shon will be going to the WWTP Operator class in March. They will continue to work on I&I issues.

Garbage

Garbage is operating as normal.

Streets

Streets have been plowed and graveled as needed.

Park

Closed for the season.

Public works has purchased a newer 1 ton with a service box for \$14,700, under the \$20,000 budget that was granted by council. Mayor Pfaff said he would like to split the purchase \$7,500 to Current Expense Reserve and \$2,550 from the water and sewer portion of 410 and 412 and the final amount from the Street Reserve fund.

FIRE REPORT:

The fire department is looking to purchase new equipment of SCBA's and the amount of the purchase comes to \$43,000 with \$17,000 coming from the town side of the budget. Mayor Pfaff stated the fire department has around \$15,000 in their reserve account that could be used for this purchase. The current air packs are expiring. Audience member Anthony Lowley said that MSA typically carries the least expensive option. Shon wondered if they couldn't purchase 4 this year and 4 more next year. Josh Kelnhofer said some of the bottles were updated in years past. Cande explained the department did buy some new turnouts last year and will also purchase a few in the coming year so that they don't go over budget. Mayor Pfaff said once the budget is closed out for 2019, we can tell what was left over from their budget and that can be rolled into their reserve account for 2020 to help with this purchase. Terri asked if the purchase needed to take place right away and it is determined they only get this price if it is purchased with a larger order going in on Friday. Tom Tevlin **MOVED** to follow the fire departments recommendation of purchasing new air packs. Terri Linderman seconded the motion and the motion carried unanimously.

OLD BUSINESS:

- **Resolution 2020-03 Surplusing Trailers in the Trailer Park**

Mayor Pfaff explains this is the policy that allows the town to surplus the mobile homes in the trailer park. Once the trailers are declared surplus, they can be listed in the legal section of the Whitman County Gazette as surplus and eligible for "Sealed Bid". Neal Leon **MOVED** to approve the four mobile homes in the trailer park as surplus and put out to the public in a sealed bid. Tom Tevlin seconded the motion and the motion carried unanimously.

NEW BUSINESS:

- **Community Center Use Rules (Revisions)**

New rules for use of the community center have been revised and will be attached to all persons using the space in the future, including the library.

- **Surplus old 1-Ton Truck**

The council would like to discuss future surplusing of the old green 1-ton. The paperwork and year of the truck will need to be determined to make a motion on surplusing it.

A new signature card was needed for State Bank Northwest in order to allow Mayor Pro Tem Tom Tevlin authorization if the mayor was not available. Also, Clerk/Treasurer Cody Lord, needed to be added back to the signature card for the safety deposit box at State Bank Northwest. Cande Hasenoehrl **MOVED** to add Tom Tevlin to the signature card as Mayor Pro Tem and Cody Lord to safety deposit box and checking account. Neal Leon seconded the motion and the motion carried unanimously.

Cande asked the mayor what he found out from the Silvercreek Organization today. Mayor Pfaff said the bell tower is leaking and the downspout is dripping on the corner of the building. Shon will be calling a contractor tomorrow to have a look at repairing it.

Mayor Pfaff said the town received a check for February building rent for the after-school program.

FINANCIAL: Approval of checks – Cande Hasenoehrl **MOVED** to approve payment of bills. Terri Linderman seconded the motion and the motion carried unanimously.

Claims: EFT DOR Sept. Nov. 2019	Total = \$3,809.03
Payroll: Checks 14128 – 14131 Plus EFT Dept. of Retire	Total = \$9,274.52
Claims: EFT DOR Oct. Dec. 2019	Total = \$4,016.77
Claims: Checks 14133 – 14152	Total = \$29,614.04

Total of Payroll & Claims = \$46,714.36

Mayor Pfaff said he would like to go into Executive Session to discuss the police contract. Cande Hasenoehrl **MOVED** to go into executive session until 8:15 and then resume the regular scheduled meeting. Neal Leon seconded the motion and the motion carried unanimously. The council entered executive session at 7:34 pm.

Council reconvened the regular council meeting at 8:15 as scheduled.

Cande Hasenoehrl **MOVED** to not renew the Garfield/Palouse Police Contract. Terri Linderman seconded the motion. Neal Leon and Josh Kelnhofer were yea votes and Tom Tevlin was a nay vote. Motion passed.

- **Resolution 2020-02**

Resolution 2020-02 declares the special market conditions that exist for the purchase of a used police car for at or below \$26,000. Cande Hasenoehrl **MOVED** to approve the need for special market conditions to locate and purchase a police vehicle for the Town of Garfield for less than \$26,000 excluding tax and licensing. Neal Leon seconded the motion and the motion carried unanimously.

Mayor Pfaff said he would like a wage negotiation for the position at \$45,000 a year. Cande Hasenoehrl **MOVED** to approve a wage of \$45,000 a year. Terri Linderman seconded the motion and the motion carried unanimously.

ADJOURN: Tom Tevlin **MOVED** to adjourn the meeting. Cande Hasenoehrl seconded, and the motion carried unanimously. The council meeting was adjourned at 8:18 pm.


Jarrod Pfaff – Mayor

ATTEST:


Cody Lord – Clerk/Treasurer