

**Town of Garfield
TOWN COUNCIL
PUBLIC HEARING
REGULAR COUNCIL MEETING
August 26th, 2020 - 7:00 PM
405 W California
Public Phone in Option: 1 (781) 514-9345 PIN: 878 032 911#**

PUBLIC HEARING:

- Critical Area Ordinance 474-N

Steve Nelson from Century West Engineering joined the meeting by phone and explained the town already had a Critical Areas Ordinance but that it was needing to be updated to meet the requirements of updating every 6 years set forth by the Department of Ecology and Department of Health. The council and public expressed no concerns and had no questions regarding the Critical Area Ordinance. The council will need to adopt the Critical Areas Ordinance at the next council meeting.

The public hearing was closed at 7:02 pm with the regular council meeting to follow.

Steve Nelson also offered congratulations on the estimated \$350,000 grant for I&I pipe lining project through the CDBG granting program. Hopefully identifying and fixing the I&I issues that the town has been having will cut down on the amount of water making it to the wastewater treatment plant.

CALL TO ORDER: Mayor Pfaff called the meeting to order at 7:03 pm.

ROLL CALL: Mayor Pfaff, Neal Leon, Terri Linderman, Cande Hasenoehrl and Tom Tevlin Staff: Cody Lord – Clerk/Treasurer, Public Works: Shon Clark Absent: Josh Kelnhofer

INTRODUCTION OF GUEST: Marti Masten, Connie Schaut and Steve Nelson on the phone.

Marti thanked the public works department for assisting in the organization of the adult group challenge and getting the park swing set area remodeled.

APPROVAL OF MEETING MINUTES:

Cande Hasenoehrl **MOVED** to approve the minutes of the Regular Council Meeting on August 12th, 2020. Terri Linderman seconded the motion and the motion carried unanimously.

POLICE REPORT:

Marshal Handley present for town council and said that he submitted a written report for the council meeting. He added a lot of students are returning to WSU for school and have been driving excessive speeds through town.

PUBLIC WORKS REPORT: Shon Clark for Public Works

Water

- The water leak at D and California Streets has been repaired and this is another line that will need replaced in the near future. Shon believes it may be time to start looking for grants for water lines as there is still a lot of old steel in the ground.
- The water meters have been read.

Sewer

- Currently hauling a lot of solids from the digester as the sludge is being purged from the system.
- The new UV disinfection system is on and they will be testing the system over the next couple of weeks. This will alleviate the chlorine and de-chlorination products that are currently needed to operate the sewer plant and will save the town money.

Garbage

- Everything operating as normal.

Streets

- They are preparing for street patching and were slightly held up by the water leak repairs. They will be cutting sections of the street out and then filling with asphalt next week.

Park

- Shon thanked Marti for helping to organize the adult team challenge and replacing the railroad ties around the playground. Everyone stayed on task and worked well together. When the task was completed they also did some weeding work on the sidehill on the way to the school.

Mayor Pfaff said an estimated \$3,100 was needed to repair the street sweeper. The vacuum holes need repaired and the water pump on the truck needs repaired. Cande asked what the budget looked like and Mayor Pfaff said that the operating budget was in good shape. Cande said she would come to town hall in the next couple of days and have a look at the most update to date numbers. Cande Hasenoehrl **MOVED** to approve the spending of \$3,100 to repair the street sweeper. Neal Leon seconded the motion and the motion passed unanimously. Cande asked that Shon let her know a couple of days before he was anticipating on sweeping and she would have the apartment residents move their vehicles.

OLD BUSINESS:

- Methodist Church Roof Repair Bids

All bids have been received for the Methodist church roof repair. The bids ranged from \$19,000 to \$4,600. Osprey's came in with the \$4,600 bid. Cande asked if the \$10,000 that the church gave to the town when they turned the building over would be what they used for the repairs and Mayor Pfaff confirmed. Terri Linderman **MOVED** to approve the \$4,600 bid to repair the Methodist Church Roof and stop the leaking. Cande Hasenoehrl seconded the motion and the motion carried unanimously.

- Apollo Solutions Group RFP Water Meter Replacement

The request for proposal was published in the paper asking companies to submit their interest and proposals for the water meter replacement project. Apollo Solutions was the only RFP that was received back. Mayor Pfaff said he needs a motion to move forward with the Apollo Solutions RFP so they can begin testing the meters to see if their audit can prove the numbers that have been put in front of the town. Apollo said the cost to do the project has been reduced so there will be some savings for the town once everything is finalized. Cande Hasenoehrl **MOVED** to approve the RFP from Apollo Solutions and move forward with the meter testing audit as long as there would be no cost to the town at this time. Terri Linderman seconded the motion and the motion carried unanimously. Tom Tevlin talked about the increased revenue the town could see from changing out the meters due to improper calculations on old meters.

- Apollo Solutions Group RFP Solar Array at the WWTP

Mayor Pfaff said the other Request for Proposal that was out was for the Solar Array at the waste water treatment plant. Apollo Solutions Group was also the only company to send back information for the RFP. If the council elects to move forward with the Apollo, then they will come down and conduct the Audit to determine how much the town will save in energy costs by installing the solar array. If Apollo comes back with a smaller number than the town is comfortable with, the council can elect to not move forward. Cande Hasenoehrl **MOVED** to approve Apollo to move forward with the Solar Array audit given that there is no cost to the town for this service. Terri Linderman seconded the motion and the motion carried unanimously.

Cande said she would like to start opening up the conversation about what should happen with the restaurant space. At the next council meeting she would like to discuss what would make sense in terms of moving forward with finding an occupant for the space. Mayor Pfaff said the discussion could happen but he feels like it will be a hard space to fill with the current Covid situation. Neal Leon said at the very least, they could put a sign in the window saying the space is available. The appraiser who looked at the space said it was worth \$55,000. There was some discussion about whether it made sense to rent or it sell the space. Mayor Pfaff said an ordinance shouldn't be used to monitor down to the building level. More discussion is needed to see what the costs would be an what would make the most sense to make the space usable for a future tenant.

NEW BUSINESS:

No new business to discuss

FINANCIAL: Approval of checks

Tom Tevlin **MOVED** to approve payment of bills. Neal Leon seconded the motion and the motion carried unanimously.

Payroll: Payroll Checks 14404-14408 PLUS EFTPS	Total = \$10,913.70
Payroll: Checks 14409-14412	Total = \$4,209.43
Claims: Checks 14413-14419	Total = \$2,132.84

Claims: Checks EFT Dept. of Revenue

Total = \$2,233.49

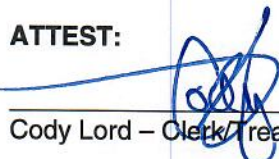
Total of Payroll & Claims = \$19,489.46

ADJOURN:

Cande Hasenoehrl **MOVED** to adjourn the meeting. Terri Linderman seconded the motion and the motion carried unanimously. The council meeting was adjourned at 7:27 pm.


Jarrod Pfaff – Mayor

ATTEST:


Cody Lord – Clerk/Treasurer